

St. Joseph Parish Council

Meeting Agenda

March 22, 2022

Heritage Room 7:00 p.m.

| Attending | Excused | Role |
|---|----------------|---|
| Fr. Michael McCabe | | Pastor |
| Andy Arbie | | Elected- President |
| Dave Reese (<i>present for committee reports</i>) | | Elected-Vice President |
| Emily Zurcher | | Elected-Secretary |
| Grace Raun | | Elected |
| Joyce McClure | | Elected |
| Julie Kealy | | Elected |
| Kerry Kowalski | | Elected |
| | Walt Zink | Trustee |
| Amy Zeleny | | Trustee |
| Jim Essay | | Finance Council Representative |
| | Mikayla Pond | Stewardship Representative |
| Michelle Chambers | | Stewardship/Pastoral Council Representative |
| Ben Huck | | Building and Grounds Committee Representative |
| Ann Wackel | | Parish Operations Manager |
| Chelsea Schauer | | School Advisory Committee Representative |
| Joe LeDuc | | Parishioner |

Opening Prayer

Review and Approve February minutes

Motion to approve: Fr. McCabe

Motion second: Joyce McClure

Old Business

Fr McCabe

Introductions

Parish Updates

-Fr McCabe gave an overview of the role of Parish Council and various ministries (education, service, worship, hospitality)

-ACIES Friday, March 25th at 7pm

Bishop Conley will consecrate Russia and Ukraine to Mary at the Mass

Anyone is invited to attend

-Diocese is working on a pro-life program from birth to age 5, will be asking parishes to support

-Missionaries of the Holy Spirit in the Family - program information coming soon

-Father mentioned a speaker for the Priests: Apostolic vs. Christendom ages of Christianity

New Business

Proposed Constitution Amendments (in bold):

- Article VI – Officers

“To be eligible for office, members must have served a minimum of one year on the Parish council **with the exception of Secretary which may be held by any elected member.**”

Motion to approve: Andy Arbie

Motion second: Grace Raun

Discussion: Numbers are limited, would provide more flexibility for officer positions

Approved: All Yea

- Article VII – Meetings

“The date, time and place for meetings shall be published in the church bulletin **and/or electronically (website or email) prior to the meeting.**”

Motion to approve: Andy Arbie

Motion second: Joyce McClure

Discussion: The intention is to post in the bulletin, but in the event that meeting times are changed post bulletin deadline, this would allow flexibility to communicate electronically and still give notice of the meeting. Parishioner requested the council amend the constitution to notify both in bulletin and website.

Additional Council Member input: keeping the “and/or” is a safety net for those responsible for printing it in the bulletin and leaves flexibility

Revised amendment: “The date, time and place for meetings shall be published in the church bulletin **and/or electronically (website or parish email) prior to the meeting.**”

Approved: All yea

Additional potential constitution changes to discuss in the future:

- Article 4 (Committee titles)
- Article 8 (How committee reports are submitted)
- Agenda posted online prior to meeting

2022 Parish Council Meeting Schedule

Moving to a set schedule (3rd Tuesday of the month)

- The most consistent conflicts are the school Christmas and Spring programs
- Proposal to keep the night the same but move the meeting up an hour in the event of conflict (April 19th: 7 pm, May 17th: 6 pm)
- If it's communicated with the school, they will work to not schedule school events
- According to the Constitution, council members are not to miss more than 3 meetings

Decide on summer month off

- Proposal to take both the months of June and July off

Discuss how to handle conflicts on evenings of school programming

- Move the meeting up an hour (6 pm), keep meeting dates as consistent as possible

Committee Reports:

Finance

- Fr McCabe: Teacher contracts were issued; hiring for PE, Jr. English and Jr. High Social Studies
- Base salary increase: \$39,750 (Range of 2.1%-4.4% increase in salary; staff received a 3% increase)
 - Comparable to public school base salary for 2022-2023 of \$47,056 (84.47% of LPS)
 - Task force recommendation: our school teachers on LPS' scale (aggregate) should be as close to 90%, we are at 86.3%
 - Health insurance: stayed consistent at 70% for single, 60% single +1 and family
 - St Joseph employs 31 full time teachers, 4 religious, 3 part time, 8 aides, 8 full time support, 2 principals, 4 maintenance staff
- Increase tithing, Cana, Walk for Christ, and CSA

Stewardship/Pastoral Council

- Environment Committee: We are able to use the Confirmation arrangement for the Legion of Mary Mass on Friday evening. The Bishop will be consecrating Russia and the Ukraine to the Blessed Mother at that Mass, as Pope Francis has asked.

- We are working on Triduum/Easter environment. Sue will be meeting with Father Johnson and Deacon Matt Hecker for the Holy Week liturgies. It is a very busy and grace filled liturgical season!
- FIAT Committee: We will again be collecting school supplies for low-income students in July. We will also be collecting peanut butter, shoes, and sundresses to ship to Haiti in the fall.
- Altar Society: We continue to have coffee and rolls, made treats to sell at the Walk for Life, and plan a Lenten soup supper for the second Friday of April, if we can get enough volunteers.
- Lenten Study: handed out almost 1200 copies! Josh Burks' group is going very well.
- Matt Litt will take over Stewardship Committee

Building and Grounds

Action Items Completed:

- Sealed potential areas bats may be able to use to enter building
- Fine tuning/adjustment of new sound system

Action Items In-progress/Pending:

- Developing schedule to coordinate work which will take place in the school this summer- window replacement, classroom painting, new window coverings
- Continue to work with SFA on potential uses of Walk For Christ funds.
- Approved a request from a group of parishioners to make improvements and continued maintenance to the baseball/softball field playing surface. This group of parishioners will fund the work directly.
- A donor will be painting the stucco at the exterior of the Church and staining the siding at the upper roof of the Rectory.
- Parish council requested the committee look into adding outdoor signage for the rectory, parish offices, and gym

St Joseph School and School Advisory Report

Principal's Report:

- St. Joseph Feast Day celebrations planned for March 17th, Mission Carnival to benefit parish in Bolivia.
- New online school platform, Canvas, will be implemented to replace Powerschool in 2022-2023
- Staffing changes continue due to Pius X hiring schedule later than St. Joseph's. Opening at Pius has affected finality for Jr High hiring.
- Staff Lenten Service at CSS and Matt Talbot on March 14th.
- Another round of federal dollars from COVID funding is approved for schools, we will apply in March.

SFA Report—new president Carolyn Bosn

- SFA working on funding multiple improvements to school:
 - Window coverings, painting, security cameras, building infrastructure support
 - SpiritWear store opened again March 14th, open for 3 weeks.

Topics of Discussion

Jr. High Orientation

- Continued brainstorming for improved "orientation" to Jr High for incoming 7th grade parents and improved overall staff-parent communication and cooperation.
- Matt Sestak, Jr. High Social Studies teacher, reported JH team suggestion that the week after 8th grade graduation, 7th graders could be partnered with 6th graders to show 6th graders around, and would provide the students with FAQs to take home
- SAC members discussed the need for parent involvement more than kids, discussed panel of veteran JH parents, teachers, admin. similar to Kindergarten and preschool orientations.

- Continued communication frustrations with JH staff feeling that any communication they attempt is not meeting the need.
- Chelsea Schauer will lead a work group of parents and communicate with the new and finalized JH staff to begin brainstorming options for next year. Unlikely to achieve new orientation this year especially with JH staff changes.
- Chelsea will email all current 6th, 7th, 8th grade parents to gather common questions parents have as they enter JH world and then will present to JH staff for collaboration.
- Updated info for website discussed in February, Ann Wackel states our 3rd party website host should be willing to work with us on updates. Mike Czyz agreed to lead on this project.

Preschool Topics

- All-Day preschool will be offered next year, goal to keep students at St. Joe's
- Library as an added special
 - Jane Kreifles has asked to have the Library as a 4th "special" in PreK, pros & cons discussed. Current Library staff are in opposition; will discuss further in April.

Nominations for 2022-2023 SAC need to be made in April and voted on in May meeting

- Currently will need to replace 2 members, one school staff and one parent

Future meeting dates:

April 19th (7 pm)

Closing remarks and Prayer Executive Session, if needed

St Joseph Parish Council

Trustees: Walt Zink
Amy Zeleny

Elected Members: Andy Arbie, President
Dave Reese, VP
Emily Zurcher, Secretary
Joyce McClure
Grace Raun
Kerry Kowalski
Julie Kealy

Representatives:
Jim Essay, Finance
Mikayla Pond, Pastoral Council/Stewardship
Michelle Chambers, Pastoral Council/Stewardship
Ben Huck, Building and Grounds
Ann Wackel, Director of Parish Operations
Chelsea Schauer, School Advisory Council